

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, May 4, 2023**

**7:00 P.M.**

**Administration Building – Board Room**

**6:45 p.m. - Executive Session**

**7:00 p.m. - Board of Education Meeting**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

**7:00 p.m. - Budget Hearing** [Even though the law requires a “Budget Hearing”, please understand that the law also requires that nothing can be changed in the budget at this time. This “hearing” is purely informational.]

Recommendation to accept the Claims Auditor’s Report for March 2023

Recommendation to accept the Claims Auditor’s Quarterly Reports for January, February and March 2023

Recommendation to accept the minutes from the following meeting(s):  
April 18, 2023

**Board President’s Comments**

**Superintendent’s Comments**

**Student Delegate’s Comments**

**PUBLIC COMMENT Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district’s business and provide for public Board deliberations. Thank you

## **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

### **PERSONNEL:**

#### **ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

### **BUSINESS/FINANCE:**

#### **ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):
- (i) Contractor: Heritage Club at Bethpage  
Services: Catering and Facilities for 2024 Senior Prom\*  
Fees: The entire cost of this affair is estimated to be \$35,781.08 and will be paid by students and student fundraising activities of the Class of 2024; no district funds will be used.  
*\*This contract for the 2023-2024 school year is subject to both review and approval by district counsel and the governor's executive order regarding public gatherings and state and local conditions*
  - (ii) Contractor: Westbury Union Free School District  
Services: Health and Welfare Services for 6 students attending out of district schools for the 2022-23 school year.  
Fees: \$988.50 per student  
Total estimated to be \$5,931.00

Recommendation to **amend** the following contract (iii) which was approved by the Board of Education on June 23, 2022 (item B.1. (xxx)):

- (iii) Contractor: University Eye Center | SUNY College of Optometry
- Services: Various services for the 2022-23 school year as specified in the agreement
- Fees: Total estimated to be ~~\$3,625.00~~ \$4,625.00  
(Agreement is subject to review and approval by District counsel)

Recommendation to **extend** the following contract [(iv) which was first approved by the Board of Education on July 12, 2021 (item B.14. Bid# 21/22-09R)], extended on June 2, 2022 (item B.1. (ix)), and amended on June 23, 2022 (item B.1. (liii)), in order to renew:

- (iv) \*Contractor: Bell Auto School, Inc.
- Services: In-car driving instruction for the 2023-24 school year\*
- Fees: \$385.00 per student (4 students per car) or \$400.00 per student (2 or 3 students per car). (approx. 144 students) to be paid by the students; no district funds will be used.  
*\*This contract for the 2023-2024 school year is subject to both review and approval by district counsel and the governor's executive order regarding public gatherings and state and local conditions*

Recommendation to **extend** the following contract [(v) which was first approved by the Board of Education on June 24, 2021 (item B.21, Bid# 21/22-50)], and extended on June 2, 2022 (item B.1. (xi)), in order to renew:

- (v) \*Contractor: Jamaica Ash & Rubbish
- Services: Refuse removal, street sweeping and drainage system for the 2023-24 school year
- Fees: Total estimated to be \$92,887.23 (including CPI increase)  
(Agreement is subject to review and approval by District counsel)

Recommendation to **extend** the following contract [(vi) which was first approved by the Board of Education on November 18, 2021 (item B.18. Bid# 21/22-21)], and extended on June 2, 2022 (item B.1. (x)), in order to renew:

- (vi) \*Contractor: T & D Sports Video Productions
- Services: Athletic video & livestreaming services for the 2023-24 school year\*
- Fees: Total estimated to be \$15,050.00  
*\*This contract for the 2023-2024 school year is subject to both review and approval by district counsel and the governor's executive order regarding public gatherings and state and local conditions*

**B.2.** Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1680-460-03-9000-311	SUPVSN SOFTWARE CC	\$25,000.00
2630-430-03-1100-311	COMP SUPPLIES DW	\$ 5,200.00
	<b>Subtotal</b>	<b>\$30,200.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1680-490-03-9000-311	CENTRAL DATA BOCES SVCS	\$30,200.00
	<b>Subtotal</b>	<b>\$30,200.00</b>

REASON FOR TRANSFER REQUEST: To allow for the renewal of the District data center VMware through BOCES to allow the District to receive aid.

**B.3.** Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-230-03-9000-301	DISTRICT Classroom Furn	\$28,000.00
	<b>Subtotal</b>	<b>\$28,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2010-450-03-9000-301	CURRIC SUPPLIES	\$28,000.00
	<b>Subtotal</b>	<b>\$28,000.00</b>

REASON FOR TRANSFER REQUEST: To allow for the purchase of furniture to be used in the Science rooms at both East Hills School and Roslyn High School.

**B.4.** Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-433-09-9000-901	TCHG MEMB DUES MS	\$6,000.00
	<b>Subtotal</b>	<b>\$6,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2250-472-03-9000-307	PRIVATE SCH TUITION	\$6,000.00
	<b>Subtotal</b>	<b>\$6,000.00</b>

REASON FOR TRANSFER REQUEST: To pay dormitory fees due to Nassau County for students in residential placements.

**B.5.** Recommendation to approve a payment in the amount of \$39,579.42 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 3/31/2023.

**B.6.** Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below.

[Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$45.40	HS Reimbursables	2110-245-08-20HS	H21-00023	R12
\$55.59	HS Reimbursables	2110-245-08-23HS	H23-00009	R5

**B.7.** Recommendation that, pursuant to receipt of a gift in the amount of \$750.00, the Board of Education hereby accepts the gift, and hereby establishes the Boris Solop Memorial Scholarship to be accounted for in the CM Fund. The Athletic and Physical Education Awards Committee will make the selections each year based on the following criteria:

- Two Seniors
- Member of a Girls' Varsity Athletic team and a Boys' Varsity Athletic team
- Exemplifies academic excellence with a focus on family and community service
- Demonstrates a strong work ethic, and integrity
- \$250.00 award each

**B.8.** Recommendation by Dr. Scott Andrews, High School Principal, to declare the following textbooks to be discarded due to their being outdated and obsolete. **(Attachment B.8.)**

**CURRICULUM AND INSTRUCTION:**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 9,13,31, 2023 and April 5 and 17, 2023.

**C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 7,8,9,14,16,17,20,21,22,23,24,27,28,29,30,31, 2023 and April 3,4,and 18, 2023.

**C&I.3** Recommendation to approve Melissa Messina to attend the Counselor Visit Day at Binghamton University in Binghamton, NY from June 6, 2023 through June 7, 2023 at a cost to the district not to exceed \$427.10

**BOARD OF EDUCATION:**

**BOE.1 BE IT RESOLVED**, that the annual organizational meeting of the District for the 2023-2024 school year will be held on July 13, 2023 in accordance with the requirements set forth at Section 1707(2) of the Education Law.

**EXECUTIVE SESSION (if needed)**

**Adjournment**

Personnel Action Report  
Professional

P.1  
May 4, 2023

Item	Name	Action	Position/Replacing	Class	Type	Location	From	To	Tenure Area	Certification/Class/Step/Salary
1	Brianna McConnell	Resignation	Teaching Assistant			HH		6/23/23 (last day of employment)		
2	Cathleen Giannattasio	Resignation for the Purposes of Retirement	Teaching Assistant			HTS		6/30/23 (last day of employment)		
3	Raymie Tand	Excess Position	Art			HS		6/30/23	Art	
4	Raymie Tand	Part-Time Appointment	.7 Art			HS	8/30/23	6/30/24		Visual Arts & SBL, M4/Step 10, Per RTA
5	Raymie Tand	Substitute Appointment	Per Diem Substitute Teacher				9/1/23	6/30/24		\$130/day
6	Ellen Johnson	Appointment	Summer Work for ERS Credit (not to exceed 40 hours)			HH	7/1/23	8/31/23		Per RPA Contract, employees' hourly rate
7	Maria Hernandez	Appointment	Summer Work for ERS Credit (not to exceed 20 hours)			HTS	7/1/23	8/31/23		Per RPA Contract, employees' hourly rate
8	Anna Chappell	Appointment	Summer Work for ERS Credit (not to exceed 20 hours)			HTS	7/1/23	8/31/23		Per RPA Contract, employees' hourly rate
9	Anne Marie Balzano	Appointment	Summer Work for ERS Credit (Not to exceed 40 hours)			EH	7/1/23	8/31/23		Per RPA Contract, employees' hourly rate
10	Randi Linker-Beatus	Appointment	Summer Work Assisting Nurse for ERS Credit (not to exceed 15 hours)			MS	7/1/23	8/31/23		Per RPA Contract, employees' hourly rate
11	Randi Linker-Beatus	Appointment	Seasonal Clerk (not to exceed 40 hours)			MS	7/1/23	9/30/23		\$15.50/hour
12	Rachel Frescott	Part-Time Appointment	.9 Home & Careers			MS	8/30/23	6/30/24		Family & Consumer Science, MA+30/Step 13, Per RTA Contract, prorated
13	Rachel Frescott	Substitute Appointment	Per Diem Substitute Teacher				8/30/23	6/30/24		\$130/day
14	Rachel Frescott	Appointment	School Nutrition Coordinator (not to exceed 12 hours)			District	7/1/23	6/30/24		Per RTA Contract
15	Edward Johnson	Rescind Appointment Special Ed 12 Month Program	Paraprofessional				7/5/23	8/15/23		Per RPA Contract
16	Kerry Young	Appointment Special Ed 12 Month Program	Paraprofessional				7/5/23	8/15/23		Per RPA Contract
17	Kerry Young	Rescind Substitute Appt. Special Ed. 12 Month Program	Paraprofessional				7/5/23	8/15/23		Per RPA Contract
18	Rita Guarino	Substitute Appt. Summer Academy & Special Ed 12 Month Program	Nurse				6/26/23	8/15/23		Per RTA Contract
19	Anna Chappell	Substitute Appt. Special Ed. 12 Month Program	Paraprofessional				7/5/23	8/15/23		Per RPA Contract
20	John Paul Leonardi	Appointment	CSE Representative, Psychologist (as needed)				7/1/23	8/30/23		Per RTA Contract
21	Karen Pacella	Appointment	CSE Representative (as needed)				7/1/23	8/30/23		Per RTA Contract
22	Marigrace Cirringione	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
23	Renee Macnear	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
24	Joseph Capozzi	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
25	Scott Segal	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
26	Marc Edelman	Appointment	Regents Review (not to exceed 2 sessions)			HS	5/5/23	6/30/23		Per RTA Contract
27	Samantha Simon	Appointment	Regents Review (not to exceed 2 sessions)			HS	5/5/23	6/30/23		Per RTA Contract
28	Glenn Sherwood	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
29	Christopher Callahan	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
30	Mark Carman	Appointment	Regents Review (not to exceed 2 sessions)			HS	5/5/23	6/30/23		Per RTA Contract
31	Lisa Spyridon	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
32	Alison Hoge	Appointment	Regents Review (not to exceed 2 sessions)			HS	5/5/23	6/30/23		Per RTA Contract
33	Denise Tretola	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
34	Vincent Kreyling	Appointment	Regents Review (not to exceed 2 sessions)			HS	5/5/23	6/30/23		Per RTA Contract
35	Matthew Formichelli	Appointment	Regents Review (not to exceed 3 sessions)			HS	5/5/23	6/30/23		Per RTA Contract
36	Marissa Ulrich	Revise Appointment	Regents Review (not to exceed 5 sessions)			MS	4/19/23	6/30/23		Per RTA Contract
37	Marissa Ulrich	Appointment	Regents Review (not to exceed 2 sessions)			HS	5/5/23	6/30/23		Per RTA Contract
38	Stephanie Ditta-Coscia	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
39	Christina Papagni	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
40	Shannon Kenniff	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract

Personnel Action Report  
Professional

P.1  
May 4, 2023

Item	Name	Action	Position/Replacing	Class	Type	Location	From	To	Tenure Area	Certification/Class/Step/Salary
41	Terisa Charles Titus	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
42	Thomas Kundmueller	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
43	Alexander Huang	Appointment	Regents Review (not to exceed 2 sessions)			HS	5/5/23	6/30/23		Per RTA Contract
44	William Marvin	Appointment	Regents Review (not to exceed 2 sessions)			HS	5/5/23	6/30/23		Per RTA Contract
45	Sophie Kim	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
46	Marc Davis	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
47	Todd Postol	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
48	Ronald Katovitz	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
49	Gregory Tull	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
50	Lauren Murphy	Appointment	Regents Review (not to exceed 2 sessions)			HS	5/5/23	6/30/23		Per RTA Contract
51	Cecily Lawrence	Appointment	Regents Review (not to exceed 2 sessions)			HS	5/5/23	6/30/23		Per RTA Contract
52	Huichee Yeh	Appointment	Regents Review (not to exceed 2 sessions)			HS	5/5/23	6/30/23		Per RTA Contract
53	Matthew Andresen	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
54	Jessica Valente	Appointment	Regents Review (not to exceed 1 session)			HS	5/5/23	6/30/23		Per RTA Contract
55	Michelle Passi	Tenure Appointment	Program Specialist for Education Technology				7/1/23		Program Specialist for Education Technology	

*All extracurricular appointments for the 2022-2023 school year are subject to student interest as well as the Governor's order regarding school closure.*

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Tenure Area	Certification Class / Step Salary
1	Sophie Duval	Substitute Appointment	Per Diem Substitute Typist Clerk, Retiree				5/5/23	6/30/23		\$17.50/Hour
2	Linda Granger	Substitute Appointment	Per Diem Substitute Typist Clerk, Retiree				5/5/23	6/30/23		\$17.50/Hour
3	Susan Moran	Substitute Appointment	Per Diem Substitute Typist Clerk, Retiree				5/5/23	6/30/23		\$17.50/Hour
4	Holly Stern	Substitute Appointment	Per Diem Substitute Typist Clerk, Retiree				5/5/23	6/30/23		\$17.50/Hour
5	Virginia Ziccardi	Substitute Appointment	Per Diem Substitute Typist Clerk, Retiree				5/5/23	6/30/23		\$17.50/Hour
6	Arlene Sheflin	Substitute Appointment	Per Diem Substitute Typist Clerk				5/5/23	6/30/23		\$17.50/Hour
7	Brett Mulligan	Substitute Appointment	Substitute Food Service Worker	Labor			7/1/23	6/30/24		\$15.00/hour
8	Sophie Duval	Substitute Appointment	Per Diem Substitute Typist Clerk, Retiree				7/1/23	6/30/24		\$17.50/Hour
9	Linda Granger	Substitute Appointment	Per Diem Substitute Typist Clerk, Retiree				7/1/23	6/30/24		\$17.50/Hour
10	Susan Moran	Substitute Appointment	Per Diem Substitute Typist Clerk, Retiree				7/1/23	6/30/24		\$17.50/Hour
11	Holly Stern	Substitute Appointment	Per Diem Substitute Typist Clerk, Retiree				7/1/23	6/30/24		\$17.50/Hour
12	Virginia Ziccardi	Substitute Appointment	Per Diem Substitute Typist Clerk, Retiree				7/1/23	6/30/24		\$17.50/Hour
13	Arlene Sheflin	Substitute Appointment	Per Diem Substitute Typist Clerk				7/1/23	6/30/24		\$17.50/Hour
14	Leslie DiBernardo	Substitute Appointment	Per Diem Substitute Typist Clerk				7/1/23	6/30/24		\$15.50/Hour
15	Jamie Berg	Substitute Appointment	Per Diem Substitute RN		Sub		7/1/23	6/30/24		\$240/day
16	Linda Carroll	Substitute Appointment	Per Diem Substitute RN		Sub		7/1/23	6/30/24		\$240/day
17	Janet Cohen	Substitute Appointment	Per Diem Substitute RN		Sub		7/1/23	6/30/24		\$240/day
18	Patricia Collins	Substitute Appointment	Per Diem Substitute RN		Sub		7/1/23	6/30/24		\$240/day
19	Victoria Constantinescu	Substitute Appointment	Per Diem Substitute RN		Sub		7/1/23	6/30/24		\$240/day
20	Tara Lane	Substitute Appointment	Per Diem Substitute RN		Sub		7/1/23	6/30/24		\$240/day
21	Brianna Pizzuto	Substitute Appointment	Per Diem Substitute RN		Sub		7/1/23	6/30/24		\$240/day
22	Enowtie Singh	Substitute Appointment	Per Diem Substitute RN		Sub		7/1/23	6/30/24		\$240/day
23	Carmela Zuckerman	Substitute Appointment	Per Diem Substitute RN		Sub		7/1/23	6/30/24		\$240/day

**NOTE: All appointments are subject to Federal, State and local conditions.**

# ROSLYN HIGH SCHOOL

## Memorandum

TO: Susan Warren  
Assistant Superintendent for Business

FROM: Scott Andrews  
Principal 

DATE: April 17, 2023

RE: World Language Textbooks for Discard

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The textbooks listed below, which were used for high school World Language classes, are outdated and obsolete. We would like approval to dispose of them. Please let me know if you have any questions.

World Language Textbooks			
Excess	April 2023		
Title	Publisher	ISBN	Number of books
Navegando 2	EMC Paradigm Publishing	0-8219-2839-2	124
!Ven Conmigo!	Holt, Rinehart, and Winston	0-03-093992-2	137
Allez, Viens!	Holt, Rinehart, and Winston	0-03-094019-2	93
Amichi	Oxford Press	978-0-19-844484-8	26

Thank you.

SA:nc